

**REPORT OF THE INTERIM HEAD OF DEMOCRATIC SERVICES**

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**DIRECTORATE SENIOR MANAGEMENT UPDATE**

**Reason for this Report**

1. To update the Committee on the outcome of the appointment process for the Director of Governance and Legal Services.

**Background**

2. In accordance with the Council's Employment Procedure Rules (Rule 2), the filling of vacancy in the Director of Governance and Legal Services and designated Monitoring Officer post was approved by Full Council on 25 February 2016 with the agreed statement of duties and terms of conditions approved by the Employment Conditions Committee as part of the Senior Management review in February 2015. This post became vacant on 1 March 2016.

**Issues**

3. The Appointment Committee recruitment and selection process for the post of Director of Governance and Legal Services has been concluded and the successful candidate, Davina Fiore, has accepted the position and will join the Council's Senior Management Team on 19<sup>th</sup> September 2016.
4. In accordance with the requirements of Section 5 of the Local Government and Housing Act 1989 the Full Council on 28 July 2016 will need to approve the designation of Davina Fiore as the Council's Monitoring Officer from 19 September 2016.
5. The Interim Monitoring Officer role held by David Marr will cease on 19 September 2016.

**Legal Implications**

6. The relevant legal provisions are set out in the body of this report.

## **Financial Implications**

7. Within the Directorate budget there is an annual amount allocated which is commensurate with the cost of the permanent post of Director of Governance and Legal Services. The temporary post of Interim Monitoring Officer will end on the day the permanent post holder commences in post.

## **RECOMMENDATIONS**

The Committee

- (1) welcome the appointment of Davina Fiore as Director of Governance and Legal Services;
- (2) note that the new Director will commence on 19 September 2016;
- (3) thank David Marr for undertaking the Interim Monitoring Officer role and for his diligence and the support given to all Members and the Council during this period.

**Geoff Shimell**  
**Interim Head of Democratic Services**  
12 July 2016